



## The Waterfront Architectural Review Application

Complete and return this form along with the house plans, site plan, landscape plan and dock plan if applicable. (Checks are to be made payable to *Willard Construction of Roanoke Valley, Inc.*) Please circle applicable fee: New Construction \$800, Renovations \$500, Boat Dock \$250

***ALL of these items MUST be submitted before approval of plans can be given.  
Construction should not begin until final approval is given in written form.***

Date: \_\_\_\_\_

Name of Property Owner \_\_\_\_\_

Property Location: Section \_\_\_\_\_ Lot \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Contact Phone #'s: Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Name of Architect \_\_\_\_\_

Name of Building Contractor \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

Expected Cost of Home/Renovation: \_\_\_\_\_ Square Footage \_\_\_\_\_

Anticipated Date Construction/Renovation to Begin \_\_\_\_\_ Finish Date \_\_\_\_\_

***Materials and Colors Chosen: (name brands where applicable, write in style & color)***

Brick \_\_\_\_\_ Stone \_\_\_\_\_ Stucco \_\_\_\_\_

Siding \_\_\_\_\_ Siding \_\_\_\_\_ Windows/Doors \_\_\_\_\_

Trim \_\_\_\_\_ Roof \_\_\_\_\_ (30-yr.; 50-yr.) Decking/Floors \_\_\_\_\_

Shutters (If Applicable) \_\_\_\_\_ Other \_\_\_\_\_

Miscellaneous Information: \_\_\_\_\_

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DECLARATION OF COVENANTS, CONDITIONS AND RESTRICTIONS NO MODIFICATION, ALTERATION OR IMPROVEMENT OF ANY NATURE WHATSOEVER, EXCEPT FOR INTERIOR ALTERATIONS NOT AFFECTING THE EXTERNAL STRUCTURE OR APPEARANCE OF ANY LOT, SHALL BE UNDERTAKEN ON ANY LOT, LIMITED COMMON EASEMENT OR BOAT SLIP, UNLESS A PLAN OF SUCH CONSTRUCTION OR ALTERATION SHALL HAVE BEEN APPROVED IN WRITING BY THE ARCHITECTURAL BOARD.

**THE FOLLOWING MUST BE PROVIDED FOR PLANS TO BE APPROVED:**

1. **Site Plan to scale:** Must include location of structure, drain field, set-backs, rough location of specimen trees, walk, drives, utility connections, property lines and docks.

2. **Architectural Drawings** - Building plans and elevations at 1/4" = 1' scale

3. **Driveway & Walkway:** Material and detail

4. **Landscape Plan w/Air Conditioning and Trash Can Screening Required:** Show details, materials, and colors, trees and plants, shrubs. Scale plan must be provided.

5. **Stakeout the Lot:** Each corner of the house must be staked and connected to others with cord or ribbon. All trees outside the house to remain, must be marked also. **No trees** over 4" in diameter and 2 feet above ground level may be removed.

6. **Grading plan:** plan (optional) if changes in grade or other conditions affecting drainage are anticipated. (Generally approval will be denied if adjoining properties are adversely affected by changes in drainage).

7. **Boat dock:** Must meet all standard requirements by Franklin County and AEP Shoreline Management program. Location to shoreline must be documented and approved prior to driving piles. Dock Materials must match house

**8. PLEASE NOTE THAT NO VINYL OR ALUMINUM PRODUCTS ARE APPROVED FOR USE IN THIS SECTION. All Stone must be NATURAL**

**Final Approval** will be based on information supplied in or with application. This approval is limited to design criteria established by The Waterfront Architectural Review Board and should not be interpreted as approval of any variation from restrictions or conditions imposed on the property owner by contract, other provisions of recorded covenants, or any regulations and requirements of Franklin County.

**The Waterfront Architectural Board will *begin review when all complete information is submitted.***

*To be completed by the Architectural Review Board:*

Board Signature Approval: \_\_\_\_\_ Date \_\_\_\_\_

Notes: \_\_\_\_\_